

**PANOLA COUNTY SHERIFF'S OFFICE**

Office 903 693 0333  
Fax 903 693 9366



314 W. Wellington  
Carthage, Texas 75633

**Sheriff Kevin Lake**

July 15, 2016

The Honorable LeeAnn Jones  
Panola County Judge  
110 S. Sycamore  
Carthage, Texas 75633

Dear Judge Jones,

Please add the following items to the next scheduled meeting of the Panola County Commissioner's Court:

Please record and approve the termination of Marinda Cuff, Detention Officer for the Panola County Sheriff's Office, effective July 15, 2016.

Sincerely,

A handwritten signature in black ink that reads "K Lake".

Kevin Lake  
Sheriff

KL/lw

CC: Sidney Burns  
Joni Reed

**Honesty, Integrity, Service**

# County Of Panola

DEBBIE CRAWFORD  
TAX ASSESSOR - COLLECTOR  
PANOLA COUNTY COURTHOUSE  
110 S SYCAMORE ROOM 211  
CARTHAGE TEXAS 75633

(903) 693-0340

July 20, 2016

Panola County Commissioners Court  
Panola County Courthouse

Dear Madam and Gentlemen:

Please record the employment of Clarissa Monreal , pending results of physical and drug test, for the position of part-time Deputy Clerk in the Panola County Tax Office effective August 1, 2016 at the salary of \$13.50 per hour.

Thank you for you continued support and cooperation.

Sincerely



Debbie Crawford  
Panola County Tax Assessor-Collector

CC: Joni Reed, County Treasurer  
Sidney Burns, County Auditor

NOTICE OF PROPOSED INSTALLATION  
PIPELINE AND/OR UTILITY LINES

TO: THE PANOLA COUNTY COMMISSIONER'S COURT

c/o

PANOLA COUNTY ROAD & BRIDGE DEPARTMENT, CARTHAGE, TEXAS

Formal notice is hereby given that:

~~COUNTRY LAKE WATER~~ / JIM BURGESS proposes to place a  
(COMPANY NAME)

2" line within the Right-of-Way  
(PIPE SIZE)

of County Road: 403 as follows:  
(NUMBER OF ROAD)

The proposed pipeline will cross under the indicated roads on the attached sheet.  
Installation shall be made by boring a total length of 54 ft. line in Panola County.

The location and description of the proposed line and appurtenances is more fully shown  
by the copies of the drawings attached to this notice. The line will be constructed and  
maintained on the County Right-of-Way as directed by the County Commissioners in  
accordance with current Panola County Specifications.

Construction of this line will begin on or after the 7/16/16 day of  
JULY, 2015.  
2016

FIRM: CLWS  
BY: PAUL LEGGETT  
TITLE: CO-OWNER  
ADDRESS: PO Box 1207  
CARTHAGE TX. 75833  
PHONE: (936) 930-9587

## APPROVAL

July 25, 2016

TO: Mr. Paul Leggett  
Country Lake Water  
P O Box 1207  
Carthage, Texas 75633

RE. **CR #403**

The Panola County Commissioners' Court offers no objection to the location on the right-of-way of your proposed **2" line** within the right-of-way of County Road #403 as shown by accompanying drawings and notice except as noted below

It is expressly understood that the County Commissioners' Court does not purpose hereby, to grant any right, claim, title or easement in or upon this county road. It is further understood that in the future should for any reason the county need to work, improve, relocate, widen, increase, add to, or in any manner change the structure of this right-of-way, any required relocation of said lines shall be at the sole expense of owner.

All work on the county right-of-way shall be performed in accordance with the county instructions. The installations shall not damage any part of the road and adequate provisions must be made to cause minimum inconvenience to traffic and adjacent owners. Special specifications for placing this line are as follows.

1. All lines are to be installed a minimum of 36 inches below the flow line of the adjacent drainage or barrow ditch.
2. All excavation within the right-of-way and not under surfacing shall be backfilled by tamping in 6 inch horizontal layers. All surplus material shall be removed from the right-of-way and the excavation finished flush with surrounding natural ground.
3. Lines crossing under surfaced roads and under surfacing cross roads within the right-of-way shall be placed by boring. Boring shall extend from crown line to crown line. Gravity from sewer lines under roadways shall be cast iron pipe.
4. All lines, where practicable, shall be located to cross roadbed at approximately right angles thereto. No lines are to be installed under or within 50 feet of either end of any bridge. No lines shall be placed in any culvert or within 10 feet of the closest point of same.
5. Parallel line will be installed as near the right-of-way lines as is possible and

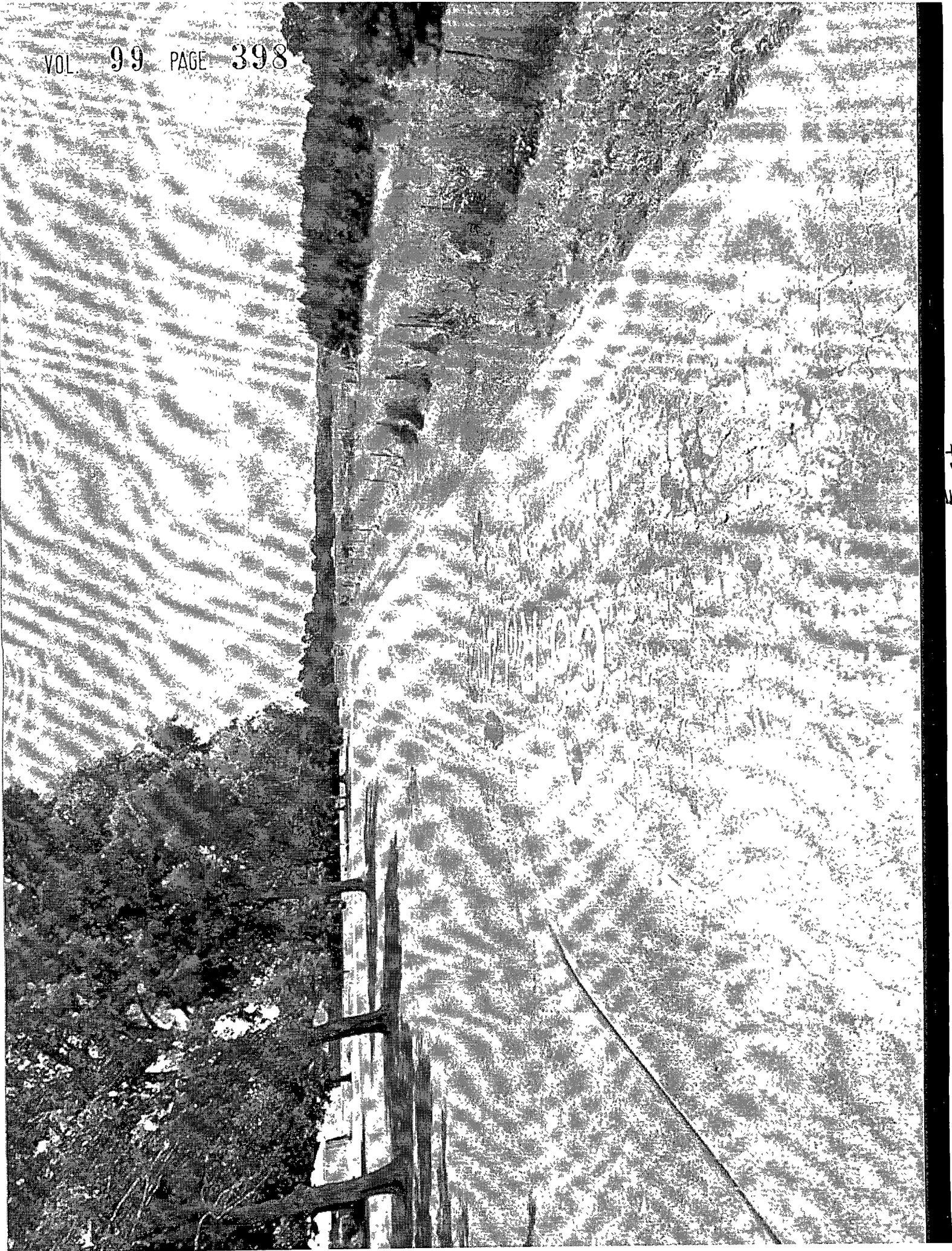
no parallel line will be installed in the roadbed or between the drainage ditch and the roadbed without special permission of the Panola County Commissioners' Court.

6. Operations along roadbeds shall be performed in such manner that all excavated material be kept off the pavement at all times, as well as all operating equipment and materials. No equipment or installation procedures will be used which will damage any road surface or structures. The cost of any repairs to road surface, roadbed, structures or other right-of-way features as a direct result of this installation will be borne by the owner of this line.
7. Barricades, warning signs, lights, and flag man(men) when necessary shall be provided by the contractor or owner. One-half (1/2) of the traveled portion of the road must be open at all times

Approved.   
COUNTY JUDGE

COMMISSIONERS.

- Precinct #1 Ronnie LaGrone
- Precinct #2 John Gradberg
- Precinct #3 Frank R. Langley, Jr.
- Precinct #4 Dale LaGrone



East

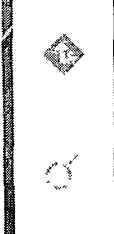


North



Google

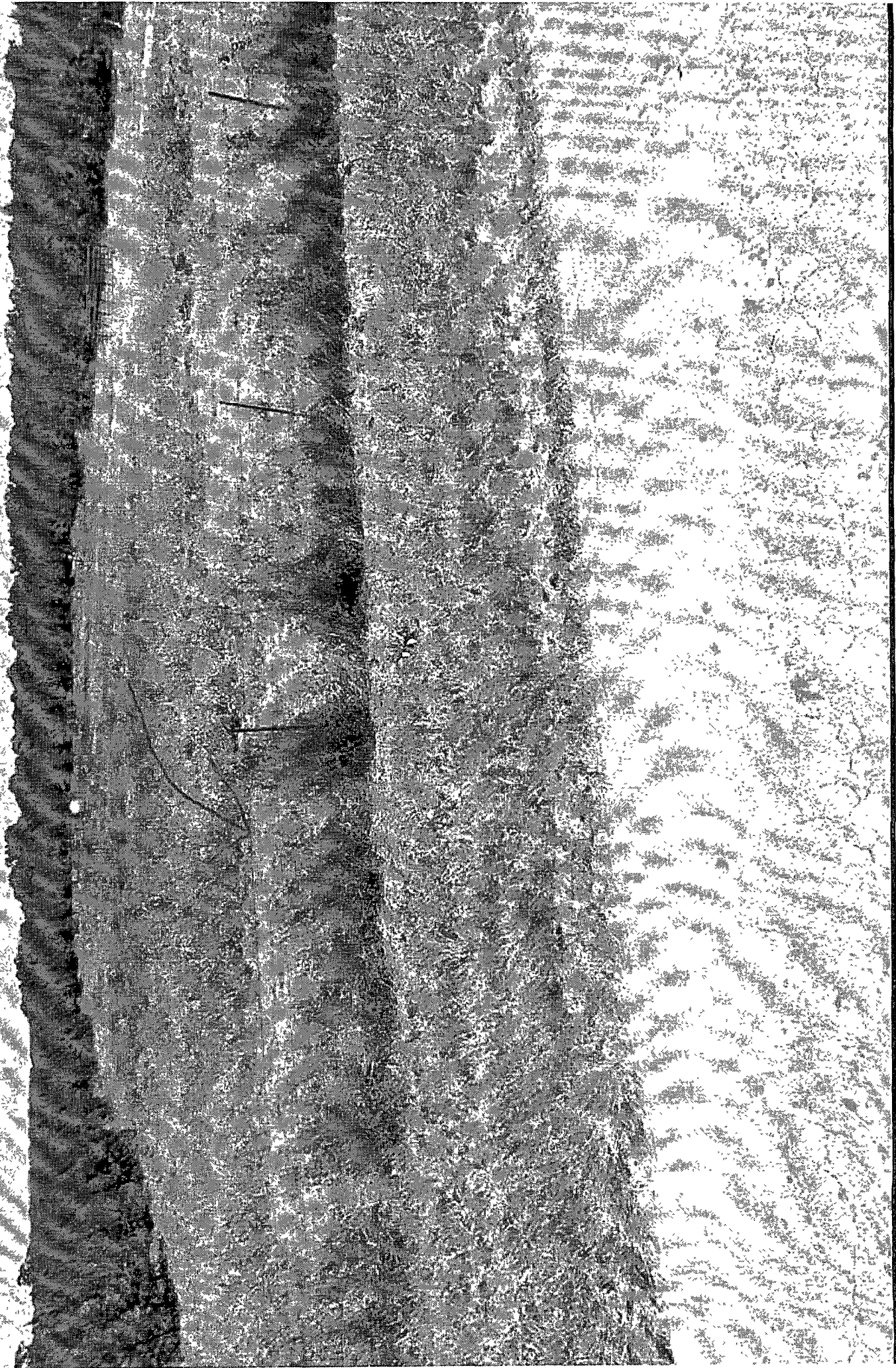
Aerial View







West



South

# Google Maps

EVANS 1750 CR 403

GIROUX  
1786  
CR 403



Imagery ©2016 Google, Map data ©2016 Google 50 ft



**Liberty Mutual Surety**

National Bond Ctr  
310 E 96th Street  
Indianapolis, IN 46240  
888-844-2663 Fax: 866-547-4883

Richard H. Thomas Inc.  
PO BOX 430  
CARTHAGE, TX 75633 0430

**Agent Telephone:** 903-693-3831

**Bond Number:** 32S159887

**Cross Reference:** 61826320000

ERIC SCOTT MCPHERSON  
Attn PANOLA COUNTY  
PANOLA COUNTY COURTHOUSE  
COUNTY AUDITORS OFFICE RM 213A  
CARTHAGE, TX 75633

FILED FOR RECORD  
IN MY OFFICE

AT 3:00 O'CLOCK P M

AUG 08 2016

BOBBIE DAVIS  
COUNTY CLERK, PANOLA COUNTY, TEXAS  
BY B. Davis -DEPUTY

We appreciate having you as a Liberty Mutual customer and we would like to thank you for allowing us to serve your bonding needs. This letter is to confirm Liberty Mutual Surety has received payment for your renewing bond.

The effective date of your renewing bond begins: September 1, 2016

Please review the enclosed documents for accuracy You must remit the original of the  
Renew By Certificate and any supporting documents

required to your obligee.

If you have any questions regarding this bond or would like to discuss your future bond needs, please contact your Liberty Mutual agent.

Again, thank you for entrusting us with your bonding needs

Sincerely,  
National Bond Center

For additional information regarding Liberty Mutual insurance products, please visit [www.libertymutual.com](http://www.libertymutual.com)



National Bond Ctr  
310 E 96th Street  
Indianapolis, IN 46240  
888-844-2663 Fax 866-547-4883

CONTINUATION CERTIFICATE

To be attached to and form a part of surety bond number 32S159887 (the "Bond"), cross reference bond number 61826320000, for PUBLIC OFFICIAL-SPECIAL PROSECUTOR

dated the 1st day of September, 2002, in the penal sum of \$ 2,500 00 issued by AMERICAN STATES INSURANCE COMPANY as surety (the "Surety"), on behalf of ERIC SCOTT MCPHERSON as principal (the "Principal"), in favor of COUNTY OF PANOLA, as obligee (the "Obligee")

The Surety hereby certifies that this Bond is continued in full force and effect until the 1st day of September, 2017, subject to all covenants and conditions of said Bond.

Said Bond has been continued in force upon the express condition that the full extent of the Surety's liability under said Bond, and this and all continuations thereof, for any loss or series of losses occurring during the entire time the Surety remains on said Bond, shall in no event, either individually or in the aggregate, exceed the penal sum of the Bond

IN WITNESS WHEREOF, the Surety has set its hand and seal this 3rd day of June, 2016

AMERICAN STATES INSURANCE COMPANY

(Surety)

By

*Timothy A. Mikolajewski*

Timothy A Mikolajewski  
Assistant Secretary - Liberty Mutual Surety



Richard H. Thomas Inc.  
PO BOX 430  
CARTHAGE, TX 75633 0430  
903-693-3831



**TAX ASSESSOR-COLLECTOR  
CONTINUING EDUCATION TRANSCRIPT**  
Reporting Period: 8/31/2015 - 8/30/2016

Hon. Debbie Crawford	ID:	235720
Tax Assessor Collector	Phone:	(903) 693-0340
Panola County	Fax:	
110 S Sycamore St Ste 211	Enrollment Date:	08/31/2015
Carthage, TX 75633-2543		

<u>Date</u>	<u>Course</u>	<u>Units</u>
08/31/2015	Excess hours carried from 2015	10 00
11/16/2015	V G Young Institute of County Government Conference	11 50
04/12/2016	Truth in Taxation	16 00
06/12/2016	82nd Annual TACA Conference - Waco	14 00
06/15/2016	Ethics for County Tax Assessor-Collectors	0.00

**Total Hours for year: 51.50**

You have met your continuing education requirements for the  
period 8/31/2015 - 8/30/2016.

You may carry forward 10 00 hours to the next reporting period

SB546 of the 83rd Regular Legislative Session requires a County Tax Assessor-Collector to successfully complete 20 hours of continuing education annually. Up to 10 additional hours, over the required 20, will be carried forward into the next reporting period. This transcript/certificate is evidence of compliance with Texas Property Tax Code Section 6 231(d,) and must be filed for record with Commissioners Court.

07/11/2016

Please contact the Tax Assessor-Collectors Association Director of  
Education by email @ roving@brazoria-county.com with any questions



## Tax Assessor-Collector Association Professional County Collector Maintenance

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Hon. Debbie Crawford	ID:	235720
Tax Assessor Collector	Phone:	(903) 693-0340
Panola County	Fax:	
110 S Sycamore St Ste 211	Program Start:	01/01/2016
Carthage, TX 75633-2543	Program End:	12/31/2016

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In order to retain this designation, the TACA Active member must earn 20 Continuing Education Hours annually. A maximum of 10 hours may be carried forward if you earn more than the required 20.

<u>Date</u>	<u>Course Title</u>	<u>Units</u>
01/01/2016	Excess hours carried from 2015	10 00
04/12/2016	Truth in Taxation	16 00
06/12/2016	82nd Annual TACA Conference - Waco	14 00
06/15/2016	Ethics for County Tax Assessor-Collectors	0 00

**Total Hours for Year: 40.00**

**You have met your continuing education requirements for the  
period ending 12/31/2016.**

You may carry forward 10 00 hours to the next reporting period



**PANOLA COUNTY 2016 BUDGET AMENDMENT #10**  
**July 25, 2016**

ACCOUNT	ACCOUNT DESCRIPTION	AMOUNT
<b>GENERAL FUND</b>		
<b>EXPENDITURES</b>		
<b>MISCELLANEOUS &amp; NON DEPARTMENTAL</b>		
<u>100-409-51800</u>	BENEFITS TERMINATION PAY	8,000
<u>100-409-52010</u>	SOCIAL SECURITY TAXES	612
<u>100-409-52030</u>	RETIREMENT & DEATH BENEFITS	1,922
<u>100-409-52070</u>	OTHER POST EMPLOYMENT BENEFITS	774
<u>100-409-54080</u>	CONTINGENCY	(12,808)
<u>100-409-54490</u>	PHYSICALS & DRUG SCREEN TESTING	1,500
<b>GRAND TOTAL GENERAL FUND</b>		<u><u>0</u></u>
<b>ROAD &amp; BRIDGE FUND</b>		
<b>EXPENDITURES</b>		
<b>PCT.2</b>		
<u>200-622-54080</u>	CONTINGENCY	(20,000)
<u>200-622-55270</u>	FURNITURE & EQUIPMENT	20,000
<b>GRAND TOTAL ROAD &amp; BRIDGE FUND</b>		<u><u>0</u></u>
<b>FM&amp;LATERAL ROAD FUND</b>		
<b>EXPENDITURES</b>		
<u>300-629-53570</u>	PARTS AND REPAIRS	20,000
<u>300-629-54080</u>	CONTINGENCY	(22,000)
<u>300-629-55270</u>	FURNITURE & EQUIPMENT	2,000
<b>GRAND TOTAL FM&amp;LATERAL ROAD FUND</b>		<u><u>0</u></u>



PANOLA COUNTY  
2016  
BUDGET AMENDMENT #10

We hereby amend the Panola County Budget for the Fiscal Year 2016 as set forth above according to the procedures outlined under Vernons Texas Codes Annotated Local Government Code, Chapter 111, Subchapter A Sections 111.010 (d), 111.0106, 111.0107, 111.0108. A copy of this Order is to be filed with the County Clerk and Attached to the Budget originally adopted for 2016.

Signed on this 25<sup>th</sup> day of July, 2016.

[Signature]  
County Judge

[Signature]  
Commissioner Precinct # 1

Absent  
Commissioner Precinct # 2

[Signature]  
Commissioner Precinct # 3

[Signature]  
Commissioner Precinct # 4

Passed and approved by the Commissioners Court of Panola County on the 25<sup>th</sup> day of July, 2016 as the same appears on file in the office of the County Clerk of Panola County.

[Signature]  
County Clerk



**PANOLA COUNTY 2016  
ELECTION SERVICES CONTRACT BUDGET  
July 25, 2016**

ACCOUNT	ACCOUNT DESCRIPTION	AMOUNT
<b>ELECTION SERVICES CONTRACT FUND</b>		
<b>REVENUES</b>		
	CASH BALANCE	<u>20,315</u>
		<u><u>20,315</u></u>
<b>EXPENDITURES</b>		
<u>195-490-55270</u>	FURNITURE & EQUIPMENT	<u>20,315</u>
<b>GRAND TOTAL ELECTION SERVICES CONTRACT FUND</b>		<u><u>20,315</u></u>

I hereby approve the above described budget and ask the Commissioners Court to please record it at the next scheduled Commissioners Court meeting.

*Cheyenne Lampley*  
Cheyenne Lampley

7/25/16  
Date

FILED

IN RE:  
FIXING COMPENSATION  
COUNTY AUDITOR

IN THE 123<sup>RD</sup> DISTRICT COURT  
PANOLA COUNTY, TEXAS  
2016 JUL 15 PM 1:35  
DEBRA JOHNSON, CLERK  
DISTRICT COURT  
PANOLA COUNTY, TEXAS  
BY *J. Williams* DEPUTY

ORDER

On this the 15th day of July, 2016, came on to be considered annual compensation for the County Auditor of Panola County, Texas for fiscal year beginning January 1, 2017 through December 31, 2017.

Pursuant to the provisions of the Texas Local Government Code, Annotated Section 152.031 and 152.905 as amended, notice was given of a public hearing to be held on this date, commencing at 10:30 a.m., in the District Court of Panola County, Texas in the Courtroom of said court, located on the 1st Floor, Panola County Judicial Center, 108 South Sycamore Street, Carthage, Texas 75633. Said hearing was held by the Court, and the salary of the County Auditor of said County was set at the current salary plus any across the board salary increases given generally to the majority of other county employees or officials for fiscal year 2017.

**IT IS THEREFORE ORDERED** that the Commissioner's Court of Panola County, Texas pay said salary as described above and order said amount placed on the Commissioner's Court Salary Schedule for Fiscal Year 2017, as filed in the minutes of the Commissioner's Court, and furthermore that Joni Reed, Treasurer of Panola County, Texas pay said salary to Carl Sidney Burns, County Auditor of Panola County, Texas.

**IT IS FURTHER ORDERED** that the fringe benefits incident to employment available to the County Auditor for FY 2017 shall be equal to those available to other Panola County Employees.

SIGNED AND ORDERED this 15<sup>th</sup> day of July, 2016.

*Charles Dickerson*  
\_\_\_\_\_  
CHARLES DICKERSON, DISTRICT JUDGE

**CLERK'S CERTIFICATE**

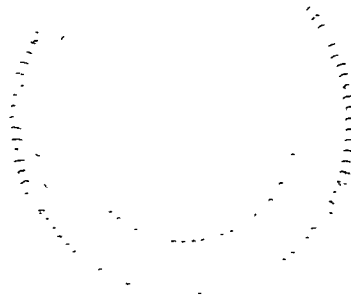
**THE STATE OF TEXAS**

**COUNTY OF PANOLA**

I, Debra Johnson, Clerk of the District Court within and for the State and County aforesaid, do hereby certify that the above and foregoing are true and correct copies of the Order for Fixing Compensation of the County Auditor of Panola County, Texas, as same as appears on file in my office.

Given under my hand and seal of office in Panola County, Texas on this, the 15<sup>th</sup> day of July 2016.

Debra Johnson  
Debra Johnson, District Clerk  
Panola County, Texas



FILED

IN RE:  
FIXING COMPENSATION  
1<sup>ST</sup> ASSISTANT COUNTY AUDITOR

IN THE 123<sup>RD</sup> DISTRICT COURT:  
2016 JUL 15 PM 1:30  
PANOLA COUNTY, TEXAS  
CLERK  
DISTRICT COURT  
PANOLA COUNTY, TEXAS  
JULY TERM 2016  
BY *J. Williams* DEPUTY

ORDER

On this the 15th day of July, 2016, came on to be considered annual compensation for the 1<sup>st</sup> Assistant County Auditor of Panola County, Texas for fiscal year beginning January 1, 2017 through December 31, 2017.

Pursuant to the provisions of the Texas Local Government Code, Annotated Section 152.905 as amended, notice was given of a public hearing to be held on this date, commencing at 10:30 a.m., in the District Court of Panola County, Texas in the Courtroom of said court, located on the 1st Floor, Panola County Judicial Center, 108 South Sycamore Street, Carthage, Texas 75633. Said hearing was held by the Court, and was set at the current salary plus any across the board salary increases given generally to the majority of other county employees or officials for fiscal year 2017.

**IT IS THEREFORE ORDERED** that the Commissioner's Court of Panola County, Texas pay said salary as described above and order said amount placed on the Commissioner's Court Salary Schedule for Fiscal Year 2017, as filed in the minutes of the Commissioner's Court, and furthermore that Joni Reed, Treasurer of Panola County, Texas pay said salary to Jennifer Stacy, 1<sup>st</sup> Assistant County Auditor of Panola County, Texas.

**IT IS FURTHER ORDERED** that the fringe benefits incident to employment available to the 1<sup>st</sup> Assistant County Auditor for FY 2017 shall be equal to those available to other Panola County Employees.

SIGNED AND ORDERED this 15<sup>th</sup> day of July, 2016.

  
CHARLES DICKERSON, DISTRICT JUDGE

**CLERK'S CERTIFICATE**

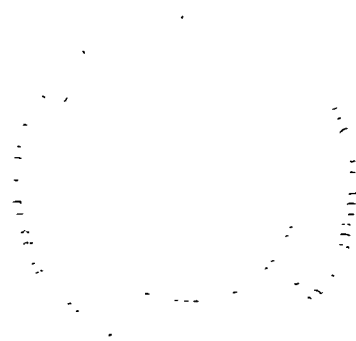
**THE STATE OF TEXAS**

**COUNTY OF PANOLA**

I, Debra Johnson, Clerk of the District Court within and for the State and County aforesaid, do hereby certify that the above and foregoing are true and correct copies of the Order for Fixing Compensation of the First Assistant County Auditor of Panola County, Texas, as same as appears on file in my office.

Given under my hand and seal of office in Panola County, Texas on this, the 15<sup>th</sup> day of July 2016.

Debra Johnson  
Debra Johnson, District Clerk  
Panola County, Texas



FILED

IN RE:  
FIXING COMPENSATION  
2<sup>nd</sup> ASSISTANT COUNTY AUDITOR

IN THE 123<sup>RD</sup> DISTRICT COURT

PANOLA COUNTY, TEXAS

JULY TERM 2016

2016 JUL 15 PM 1:36  
DEBRA JOHNSON, CLERK  
DISTRICT COURT  
PANOLA COUNTY, TEXAS  
BY *J. Williams* DEPUTY

ORDER

On this the 15th day of July, 2016, came on to be considered annual compensation for the 2nd Assistant County Auditor of Panola County, Texas for fiscal year beginning January 1, 2017 through December 31, 2017.

Pursuant to the provisions of the Texas Local Government Code, Annotated Section 152.905 as amended, notice was given of a public hearing to be held on this date, commencing at 10:30 a.m., in the District Court of Panola County, Texas in the Courtroom of said court, located on the 1st Floor, Panola County Judicial Center, 108 South Sycamore Street, Carthage, Texas 75633. Said hearing was held by the Court, and was set at the current salary plus any across the board salary increases given generally to the majority of other county employees or officials for fiscal year 2017.

**IT IS THEREFORE ORDERED** that the Commissioner's Court of Panola County, Texas pay said salary as described above and order said amount placed on the Commissioner's Court Salary Schedule for Fiscal Year 2017, as filed in the minutes of the Commissioner's Court, and furthermore that Joni Reed, Treasurer of Panola County, Texas pay said salary to Brooke Lipsey, 2nd Assistant County Auditor of Panola County, Texas.

**IT IS FURTHER ORDERED** that the fringe benefits incident to employment available to the 2<sup>nd</sup> Assistant County Auditor for FY 2017 shall be equal to those available to other Panola County Employees.

SIGNED AND ORDERED this 15<sup>th</sup> day of July, 2016.

  
CHARLES DICKERSON, DISTRICT JUDGE


**CLERK'S CERTIFICATE**

**THE STATE OF TEXAS**

**COUNTY OF PANOLA**

I, Debra Johnson, Clerk of the District Court within and for the State and County aforesaid, do hereby certify that the above and foregoing are true and correct copies of the Order for Fixing Compensation of the Second Assistant County Auditor of Panola County, Texas, as same as appears on file in my office.

Given under my hand and seal of office in Panola County, Texas on this, the 15<sup>th</sup> day of July 2016.

  
Debra Johnson, District Clerk  
Panola County, Texas





FILED

IN RE:  
FIXING COMPENSATION  
COURT REPORTER

IN THE 123<sup>RD</sup> DISTRICT COURT

PANOLA COUNTY, TEXAS

JULY TERM 2016

2016 JUL 15 PM 1:36  
DEBRA JOHNSON, CLERK  
DISTRICT COURT  
PANOLA COUNTY, TEXAS  
BY *Williamie* DEPUTY

ORDER

On this the 15th day of July, 2016, came on to be considered annual compensation for the Court Reporter of the 123<sup>rd</sup> District Court for duties in Panola County, Texas for fiscal year beginning January 1, 2017 through December 31, 2017.

Pursuant to the provisions of the Texas Local Government Code, Annotated Section 152.905 as amended, notice was given of a public hearing to be held on this date, commencing at 10:30 a.m., in the District Court of Panola County, Texas in the Courtroom of said court, located on the 1st Floor, Panola County Judicial Center, South Sycamore Street, Carthage, Texas 75633. Said hearing was held by the Court, and the salary of the Court Reporter of said County was set at the current salary plus any across the board salary increases given generally to the majority of other county employees or officials for fiscal year 2017.

**IT IS THEREFORE ORDERED** that the Commissioner's Court of Panola County, Texas pay said salary as described above and order said amount placed on the Commissioner's Court Salary Schedule for Fiscal Year 2017, as filed in the minutes of the Commissioner's Court, and furthermore that Joni Reed, Treasurer of Panola County, Texas pay said salary to Terri Hudson, the Court reporter of the 123<sup>rd</sup> District Court of Panola County, Texas.

**IT IS FURTHER ORDERED** that the fringe benefits incident to employment available to the Court Reporter for FY 2017 shall be equal to those available to other Panola County Employees.

SIGNED AND ORDERED this 15<sup>th</sup> day of July, 2016.

  
\_\_\_\_\_  
CHARLES DICKERSON, DISTRICT JUDGE

**CLERK'S CERTIFICATE**

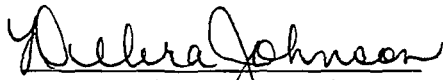
**THE STATE OF TEXAS**

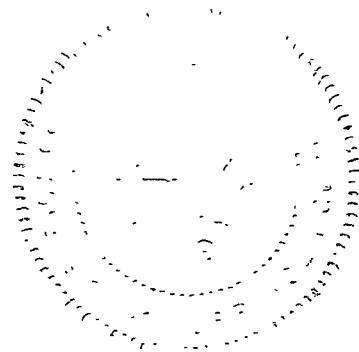
**COUNTY OF PANOLA**

I, Debra Johnson, Clerk of the District Court within and for the State and County aforesaid, do hereby certify that the above and foregoing are true and correct copies of the Order for Fixing Compensation of the Court Reporter of the 123<sup>rd</sup> District Court of Panola County, Texas, as same as appears on file in my office.

Given under my hand and seal of office in Panola County, Texas on this , the

15<sup>th</sup> day of July 2016.

  
Debra Johnson, District Clerk  
Panola County, Texas



# NOTICE OF MEETING

## 123<sup>RD</sup> JUDICIAL DISTRICT COMMUNITY SUPERVISION AND CORRECTIONS DEPARTMENT

313 W Panola St.  
Carthage, Texas 75633  
(903)693-0351

108 Austin St  
Center, Texas 75935  
(936)598-2718

TO WHOM IT MAY CONCERN.

PURSUANT TO THE TEXAS OPEN MEETINGS ACT, NOTICE IS HEREBY GIVEN THAT A MEETING OF THE 123<sup>RD</sup> JUDICIAL DISTRICT COMMUNITY SUPERVISION AND CORRECTIONS DEPARTMENT (CSCD) AND THE BOARD OF JUDGES WILL BE HELD ON THE 11<sup>TH</sup> DAY OF AUGUST, 2016, AT 2:00 PM. THE MEETING WILL BE HELD AT 200 SAN AUGUSTINE ST., CENTER, TEXAS, IN DISTRICT JUDGE CHARLES MITCHELL'S COURTROOM, DISTRICT JUDGE CHARLES DICKERSON PRESIDING

### AGENDA

In compliance with TDCJ-CJAD funding guidelines, the following will be presented by the 123<sup>RD</sup> Judicial District CSCD Director, Bradley Wilburn, for approval.

- (1) Minutes of the open meeting held by the 123<sup>RD</sup> Judicial District CSCD and Board of Judges on May 11, 2016
- (2) 123<sup>RD</sup> Judicial District CSCD Proposed FY-2016 Basic Budget adjustment # 3
- (3) 123<sup>RD</sup> Judicial District CSCD Proposed FY-2017 Basic Budget adjustment #1
- (4) 123<sup>RD</sup> Judicial District CSCD Proposed FY-2017 Program #8 Sex Offender Services Budget adjustment #1
- (5) 123<sup>RD</sup> Judicial District CSCD Proposed FY-2017 Program #20 Indirect Service Budget adjustment #1
- (6) 123<sup>RD</sup> Judicial District CSCD Proposed FY-2017 Program #1 Community Supervision Restitution adjustment #1.
- (7) 123<sup>RD</sup> Judicial District CSCD Proposed FY-2017 Program #24 Community Corrections Supervision Services Initial Budget
- (8) 123<sup>RD</sup> Judicial District CSCD Proposed Amendment to the 2017 Community Service Restitution Program #1
- (9) 123<sup>RD</sup> Judicial District CSCD Proposed Amendment to the 2017 Sex Offender Services Program #8

\*\*\*\*\*  
WITNESS THE HAND OF THE UNDERSIGNED CLERK ON THIS THE 21<sup>st</sup> DAY OF July, 2016, AT 1:15 A M / P M



*Bobbie Davis by Rakasia White*  
BOBBIE DAVIS, COUNTY CLERK  
PANOLA COUNTY, TEXAS

FILED FOR RECORD  
IN MY OFFICE  
AT 1:15 O'CLOCK P M

JUL 21 2016

BOBBIE DAVIS  
COUNTY CLERK, PANOLA COUNTY, TEXAS  
BY \_\_\_\_\_ DEPUTY

123<sup>RD</sup> JUDICIAL DISTRICT  
COMMUNITY SUPERVISION AND CORRECTIONS DEPARTMENT

313 W Panola St.  
Carthage, Texas 75633  
(903)693-0351

108 Austin St  
Center, Texas 75935  
(936)598-2718

Date July 21, 2016

Attn. Commissioners' Court

From: 123<sup>RD</sup> Judicial District, Community Supervision and Corrections Department (CSCD),  
Director, Bradley Wilburn.

Ref: August 11, 2016 Open Meeting

In compliance with Section 140 004 of the Local Government Code, on this the 21 day of JULY 2016, I hereby file the following.

- (1) Minutes of the open meeting held by the 123<sup>RD</sup> Judicial District CSCD and Board of Judges on May 11, 2016
- (2) 123<sup>RD</sup> Judicial District CSCD Proposed FY-2016 Basic Budget adjustment # 3.
- (3) 123<sup>RD</sup> Judicial District CSCD Proposed FY-2017 Basic Budget adjustment #1
- (4) 123<sup>RD</sup> Judicial District CSCD Proposed FY-2017 Program #8 Sex Offender Services Budget adjustment #1
- (5) 123<sup>RD</sup> Judicial District CSCD Proposed FY-2017 Program #20 Indirect Service Budget adjustment #1
- (6) 123<sup>RD</sup> Judicial District CSCD Proposed FY-2017 Program #1 Community Supervision Restitution adjustment #1.
- (7) 123<sup>RD</sup> Judicial District CSCD Proposed FY-2017 Program #24 Community Corrections Supervision Services Initial Budget
- (8) 123<sup>RD</sup> Judicial District CSCD Proposed Amendment to the 2017 Community Service Restitution Program #1.
- (9) 123<sup>RD</sup> Judicial District CSCD Proposed Amendment to the 2017 Sex Offender Services Program #8.

Please be advised that an open meeting is scheduled for August 11, 2016 at 2:00 PM. The meeting will be held at 200 San Augustine St., Center, Texas in District Judge Charles Mitchell's courtroom, District Judge Charles Dickerson presiding. At this meeting, the above listed items will be considered for approval.


Respectfully submitted,

  
Bradley Wilburn, Director

FILED FOR RECORD  
IN MY OFFICE  
AT 1:16 O'CLOCK P M

JUL 21 2016

cc: Honorable Judge Terry Bailey, Panola County Court at Law  
Honorable Judge Charles Dickerson, 123<sup>RD</sup> Judicial District  
Honorable Judge Charles Mitchell, 273<sup>RD</sup> Judicial District  
Sidney Burns, Panola County Auditor & CSCD Fiscal Officer

BOBBIE DAVIS  
COUNTY CLERK, PANOLA COUNTY, TEXAS  
BY  DEPUTY


MINUTES

FILED FOR RECORD  
IN MY OFFICE

AT 1:17 O'CLOCK P M

OPEN MEETING OF THE 123<sup>RD</sup> JUDICIAL DISTRICT COMMUNITY SUPERVISION AND  
CORRECTIONS DEPARTMENT (CSCD) AND BOARD OF JUDGES

JUL 21 2016

A meeting of the 123<sup>RD</sup> Judicial District Community Supervision and Corrections Department and the Board of Judges was called to order by the 123<sup>RD</sup> Judicial District Judge Charles Dickerson, at 1 28 P M on the 11<sup>th</sup> day of BOBBIE DAVIS at Panola County Courthouse, 110 S Sycamore St , Carthage Texas, in the County Commissioner's Courtroom, District COUNTY CLERK, PANOLA COUNTY, TEXAS Judge Charles Dickerson presiding BY  DEPUTY

Board of Judges In attendance Judge Terry Bailey, Panola County Court at Law  
Judge Charles Dickerson, 123<sup>RD</sup> Judicial District  
Judge Charles Mitchell, 273<sup>RD</sup> Judicial District

Also in attendance: Sidney Burns, Panola County Auditor / CSCD Fiscal Officer  
Bradley Wilburn, 123<sup>RD</sup> Judicial District CSCD, Director

Agenda Item 1

Motion by Judge Mitchell, seconded by Judge Bailey to approve the minutes of the open meeting held by the 123<sup>RD</sup> Judicial District CSCD and Board of Judges on February 25, 2016 Motion carried with 3 ayes

Agenda Item 2

Motion by Judge Bailey, seconded by Judge Mitchell to approve the 123<sup>RD</sup> Judicial District CSCD Proposed F-2016 Indirect Budget Amendment Motion carried with 3 ayes

Agenda Item 3

Motion by Judge Mitchell, seconded by Judge Bailey to approve the 123<sup>RD</sup> Judicial District CSCD Proposed FY-2016 Indirect Budget adjustment #1 Motion carried with 3 ayes

Agenda Item 4

Motion by Judge Mitchell, seconded by Judge Dickerson to approve the 123<sup>RD</sup> Judicial District CSCD Proposed FY-2016 Proposed CCSS Budget Addendum Motion carried with 3 ayes

Agenda Item 5

Motion by Judge Mitchell, seconded by Judge Dickerson to approve the 123<sup>RD</sup> Judicial District CSCD Proposed FY-2016 Proposed CCSS budget. Motion carried with 3 ayes

Agenda Item 6

Motion by Judge Mitchell, seconded by Judge Dickerson to approve the 123<sup>RD</sup> Judicial District CSCD Proposed FY-2016 Basic Budget adjustment # 2, Motion carried with 3 ayes

Agenda Item 7

Motion by Judge Bailey, seconded by Judge Mitchell to approve the 123<sup>RD</sup> Judicial District CSCD Proposed FY-2016 Sex Offender Budget adjustment #1, Motion carried with 3 ayes

The meeting was adjourned by Judge Dickerson at 1 52 P M

Submitted for approval by, \_\_\_\_\_  
Bradley Wilburn, 123<sup>RD</sup> Judicial District CSCD Director

Approved on the \_\_\_\_\_ day of \_\_\_\_\_ 2016

Judge Terry Bailey, Panola County Court at Law \_\_\_\_\_

Judge Charles Dickerson, 123<sup>RD</sup> Judicial District \_\_\_\_\_

Judge Charles Mitchell, 273<sup>RD</sup> Judicial District \_\_\_\_\_

(cscd budget 2016 & 2017 budgets minutes May 11, 2016)

FILED FOR RECORD  
IN MY OFFICE  
AT 1:18 O'CLOCK P.M.

TEXAS DEPARTMENT OF CRIMINAL JUSTICE  
COMMUNITY JUSTICE ASSISTANCE DIVISION

JUL 21 2016

BUDGET ADJUSTMENT REQUEST

BOBBIE DAVIS  
COUNTY CLERK, PANOLA COUNTY, TEXAS  
BY [Signature] DEPUTY

Chief County: PANOLA  
Program Title AND ID Number: BASIC SUPERVISION ID # 900  
Funding Source: BS  
Adjustment Number: 3  
Fiscal Year: 2016

This budget adjustment has been approved in accordance with the adopted budget approval procedures established by the local judges responsible for the CSCD's budget/budget adjustments, which is in compliance with the Open Meetings Act, Government Code 551 and Government Code 76.002 (a).

Bradley Wilburn  
CSCD Director (Print Name)

\_\_\_\_\_  
CSCD Director (Signature) Date

**Budget/Adjustment Endorsements:**

\_\_\_\_\_  
Judge Terry Bailey, Panola County Court at Law

\_\_\_\_\_  
Judge Charles Dickerson, 123<sup>RD</sup> Judicial District

\_\_\_\_\_  
Judge Charles Mitchell, 273<sup>RD</sup> Judicial District

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**TEXAS DEPARTMENT OF CRIMINAL JUSTICE**  
**Community Justice Assistance Division**  
**Budget Adjustment - Fiscal Year 2016**  
**Date Received: 7/15/2016**

APPROVED BY: \_\_\_\_\_

DATE APPROVED: \_\_\_\_\_

Nancy Espinoza, TDCJ-CJAD Budget Director

CSCD:	Year:	ADJ #:	Program:	Funding Type:	Other Funding:
Panola	2016	3	900 - Basic Supervision	BS	None
<b>REVENUE:</b>			<b>APPROVED</b>	<b>ADJ REQ</b>	<b>TOTAL</b>
TDCJ-CJAD Funding (State Aid)	\$	222,860	\$	0	\$ 222,860
SAPPF Payments (Basic Supervision Only)	\$	300	\$	0	\$ 300
Community Supervision Fees Collected	\$	297,509	\$	0	\$ 297,509
Payments By Program Participants	\$	25,500	\$	0	\$ 25,500
Interest Income (Basic Supervision Only)	\$	100	\$	0	\$ 100
Carry Over from Previous Fiscal Year	\$	97,740	\$	0	\$ 97,740
Other Revenue	\$	0	\$	0	\$ 0
Basic Supervision Interfund Transfer	\$	0	\$	0	\$ 0
CCP Interfund Transfer	\$	0	\$	0	\$ 0
<b>TOTAL REVENUE:</b>	\$	<b>644,009</b>	\$	<b>0</b>	\$ <b>644,009</b>

<b>EXPENDITURES:</b>	<b>APPROVED</b>	<b>ADJ REQ</b>	<b>TOTAL</b>
Salaries/Fringe Benefits	\$ 538,160	\$ 4,889	\$ 543,049
- Full Time Salaries			
- Part Time Salaries			
- Fringe Benefits			
Travel/Furnished Transportation	\$ 23,190	\$ -3,000	\$ 20,190
Contract Services for Offenders	\$ 6,100	\$ 0	\$ 6,100
Professional Fees	\$ 21,621	\$ -500	\$ 21,121
Supplies & Operating Expenses	\$ 39,088	\$ -1,389	\$ 37,699
Facilities	\$ 0	\$ 0	\$ 0
Utilities	\$ 10,300	\$ 0	\$ 10,300
Equipment	\$ 5,550	\$ 0	\$ 5,550
<b>TOTAL EXPENDITURES:</b>	\$ <b>644,009</b>	\$ <b>0</b>	\$ <b>644,009</b>



**Section 2 - Payments by Program Participants**

<b>GRAND TOTALS</b>			
<b>Item</b>	<b>Current</b>	<b>Requested</b>	<b>Adjusted</b>
<b>URINALYSIS</b>	<b>17,000</b>	<b>0</b>	<b>17,000</b>
<b>SASSI EVALUATIONS</b>	<b>8,500</b>	<b>0</b>	<b>8,500</b>

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## Section 6 - Full Time Salaries

GRAND TOTALS		\$397,932	\$3,773	\$401,705
Position Title	% Time	Current	Requested	Adjusted
Adm. Support (Clerical)	100	19,542	0	19,542
Adm. Support (Clerical)	100	19,488	0	19,488
Adm. Support (Clerical)	100	30,516	0	30,516
CSCD Assist./Deputy Director	100	47,471	2,732	50,203
CSCD Director	91	62,738	0	62,738
CSO I - Entry Level	100	33,742	0	33,742
CSO I - Entry Level	100	33,742	0	33,742
CSO II	100	35,603	0	35,603
CSO II	100	25,734	0	25,734
CSO IV	100	47,471	1,041	48,512
CSO IV	100	41,885	0	41,885

**Section 8 - Fringe Benefits**

<b>GRAND TOTALS</b>		<b>\$140,228</b>	<b>\$1,116</b>	<b>\$141,344</b>
<b>Position Title</b>	<b>% Time</b>	<b>Current</b>	<b>Requested</b>	<b>Adjusted</b>
<b>FICA MATCHING</b>	<b>7.65%</b>	<b>30,729</b>	<b>2</b>	<b>30,731</b>
<b>RETIREE INSURANCE W/7.65 inc.</b>	<b>\$996 per month</b>	<b>12,000</b>	<b>0</b>	<b>12,000</b>
<b>RETIREMENT</b>	<b>24.02%</b>	<b>96,349</b>	<b>657</b>	<b>97,006</b>
<b>UNEMPLOYMENT</b>	<b>.0032%</b>	<b>1,150</b>	<b>457</b>	<b>1,607</b>

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**Section 9 - Travel/Furnished Transportation**

<b>GRAND TOTALS</b>		\$23,190	(\$3,000)	\$20,190
<b>Position Title</b>	<b>% Time</b>	<b>Current</b>	<b>Requested</b>	<b>Adjusted</b>
FUEL	Not Specified	10,000	-1,500	8,500
PER DIEM	Not Specified	7,000	-1,500	5,500
VEHICLE ACCESSORIES	Not Specified	500	0	500
VEHICLE MAINTENANCE	Not Specified	3,000	0	3,000
VEHICLES INSURANCE	2788/1000 DEDUC	2,690	0	2,690

## Section 10 - Contract Services for Offenders

GRAND TOTALS					\$6,100	\$0	\$6,100
Provider Name	Type of Service	Quantity	Unit	Rate	Current	Requested	Adjusted
SAF-T-FIRST - Shelby	Urinalysis Testing	166	test	18.00	3,000	0	3,000
URQUHART, LLC dba FIRE && SAFETY - Panola	Urinalysis Testing	166	test	18.00	3,000	0	3,000
ONE SOURCE TOXICOLOGY LAB	Urinalysis Confirmation	5	test	18.00	100	0	100

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## Section 11 - Professional Fees

GRAND TOTALS		\$21,621	(\$500)	\$21,121
Position Title	% Time	Current	Requested	Adjusted
ABSCONDER LOCATOR	FY 15	100	0	100
CSTS (Community Supervision Tracking Sys	FY 16	2,400	-500	1,900
EMPLOYMENT AD	\$150 PER AD	600	0	600
FISCAL SERVICE FEE .0075	CJAD FUNDING	1,671	0	1,671
INDEPENDENT AUDIT	FY 15	4,500	0	4,500
LEGAL / ATTORNEY FEES	Not Specified	1,500	0	1,500
LIABILITY AND BOND INSURANCE	TAC / TRAVELERS	9,650	0	9,650
Not Specified	Not Specified	0	0	0
TRAINING AND REGISTRATION FEES	FY 15	1,200	0	1,200

## Section 12 - Supplies &amp; Operating Expenses

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GRAND TOTALS		\$39,088	(\$1,389)	\$37,699
Position Title	% Time	Current	Requested	Adjusted
COMPUTER SUPPLIES AND MAINTENANCE	ESTIMATE	2,500	-500	2,000
CORRECTIONS SOFTWARE	\$1592 PER MONTH	19,105	0	19,105
OFFICE SUPPLIES	FY 15	13,500	0	13,500
UA SUPPLIES	\$6/13 panel	3,000	0	3,000
UNBUDGETED	Not Specified	983	-889	94

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## Section 14 - Utilities

GRAND TOTALS		\$10,300	\$0	\$10,300
Position Title	% Time	Current	Requested	Adjusted
CELL PHONE SERVICES	Not Specified	7,600	0	7,600
INTERNET SERVICES	Not Specified	2,200	0	2,200
LONG DISTANCE	Not Specified	500	0	500



**Section 15 - Equipment**

<b>GRAND TOTALS</b>		\$5,550	\$0	\$5,550
<b>Position Title</b>	<b>% Time</b>	<b>Current</b>	<b>Requested</b>	<b>Adjusted</b>
CELL PHONES	Not Specified	0	0	0
POSTAGE MACHINE	Not Specified	200	0	200
XEROX COPIER	Not Specified	5,350	0	5,350

**Section 16 - Vehicle Inventory**

<b>Make</b>	<b>Model</b>	<b>VIN</b>	<b>Year</b>	<b>Mileage</b>
CHEVROLET	TRAVERSE	1GNLVEED6AS107249	2010	36543
CHEVROLET	TRAVERSE	1GNLVEED6AS109714	2010	31068
GMC	TAHOE	1GNSK2E01ER167386	2014	9502
GMC	TAHOE	1GNSK2E05ER171487	2014	4563
Not Specified	Not Specified	Not Specified	0	0
GMC	TAHOE	1GNSKBE02BR239384	2011	72845
FORD	EXPLORER	1FM5K8AR8FGB61428	2015	8034
GMC	TAHOE	1GNSK2E02ER180907	2014	5530

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Section 19 - Grant Sources

	Grantor(Source)	Grant Date	Program Title	Current Grant	Requested Grant	Adjusted Grant	Current CJAD Match	Requested CJAD Match	Adjusted CJAD Match
EDIT	Office of the Governor	9/1/2015	123rd Judicial District Adult Drug Court	0	0	0	0	0	0

FILED FOR RECORD  
IN MY OFFICE

TEXAS DEPARTMENT OF CRIMINAL JUSTICE  
COMMUNITY JUSTICE ASSISTANCE DIVISION

AT 11:00 O'CLOCK P M

JUL 21 2016

BUDGET ADJUSTMENT REQUEST

BOBBIE DAVIS  
COUNTY CLERK, PANOLA COUNTY, TEXAS  
BY [Signature] DEPUTY

Chief County: PANOLA

Program Title AND ID Number: BASIC SUPERVISION ID # 900

Funding Source: BS

Adjustment Number: 1

Fiscal Year: 2017

This budget adjustment has been approved in accordance with the adopted budget approval procedures established by the local judges responsible for the CSCD's budget/budget adjustments, which is in compliance with the Open Meetings Act, Government Code 551 and Government Code 76.002 (a).

Bradley Wilburn  
CSCD Director (Print Name)

\_\_\_\_\_  
CSCD Director (Signature) Date

**Budget/Adjustment Endorsements:**

\_\_\_\_\_  
Judge Terry Bailey, Panola County Court at Law

\_\_\_\_\_  
Judge Charles Dickerson, 123<sup>RD</sup> Judicial District

\_\_\_\_\_  
Judge Charles Mitchell, 273<sup>RD</sup> Judicial District

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**TEXAS DEPARTMENT OF CRIMINAL JUSTICE**  
**Community Justice Assistance Division**  
**Budget Adjustment - Fiscal Year 2017**  
**Date Received: 7/21/2016**

APPROVED BY: \_\_\_\_\_ DATE APPROVED: \_\_\_\_\_

Nancy Espinoza, TDCJ-CJAD Budget Director

CSCD:	Year:	ADJ #:	Program:	Funding Type:	Other Funding:	
Panola	2017	1	900 - Basic Supervision	BS	None	
<b>REVENUE:</b>			<b>APPROVED</b>	<b>ADJ REQ</b>	<b>TOTAL</b>	
TDCJ-CJAD Funding (State Aid)	\$	222,860	\$	-84,142	\$	138,718
SAFPF Payments (Basic Supervision Only)	\$	300	\$	0	\$	300
Community Supervision Fees Collected	\$	390,000	\$	-238,500	\$	151,500
Payments By Program Participants	\$	25,500	\$	-9,563	\$	15,937
Interest Income (Basic Supervision Only)	\$	100	\$	0	\$	100
Carry Over from Previous Fiscal Year	\$	40,000	\$	-20,000	\$	20,000
Other Revenue	\$	0	\$	0	\$	0
Basic Supervision Interfund Transfer	\$	0	\$	0	\$	0
CCP Interfund Transfer	\$	0	\$	0	\$	0
<b>TOTAL REVENUE:</b>	\$	<b>678,760</b>	\$	<b>-352,205</b>	\$	<b>326,555</b>

<b>EXPENDITURES:</b>			<b>APPROVED</b>	<b>ADJ REQ</b>	<b>TOTAL</b>	
Salaries/Fringe Benefits	\$	578,103	\$	-334,341	\$	243,762
- Full Time Salaries						
- Part Time Salaries						
- Fringe Benefits						
Travel/Furnished Transportation	\$	22,788	\$	-6,000	\$	16,788
Contract Services for Offenders	\$	6,400	\$	-3,900	\$	2,500
Professional Fees	\$	19,021	\$	-6,242	\$	12,779
Supplies & Operating Expenses	\$	37,348	\$	8,128	\$	45,476
Facilities	\$	0	\$	0	\$	0
Utilities	\$	9,700	\$	-7,650	\$	2,050
Equipment	\$	5,400	\$	-2,200	\$	3,200
<b>TOTAL EXPENDITURES:</b>	\$	<b>678,760</b>	\$	<b>-352,205</b>	\$	<b>326,555</b>

**Section 2 - Payments by Program Participants**

	<b>GRAND TOTALS</b>			
	<b>Item</b>	<b>Current</b>	<b>Requested</b>	<b>Adjusted</b>
	<b>URINALYSIS</b>	17,000	-6,375	10,625
	<b>SASSI EVALUATIONS</b>	8,500	-3,188	5,312

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## Section 6 - Full Time Salaries

<b>GRAND TOTALS</b>		<b>\$428,975</b>	<b>(\$254,300)</b>	<b>\$174,675</b>
<b>Position Title</b>	<b>% Time</b>	<b>Current</b>	<b>Requested</b>	<b>Adjusted</b>
Adm. Support (Clerical)	100	32,042	-32,042	0
Adm. Support (Clerical)	100	31,974	-31,974	0
Adm. Support (Clerical)	100	25,516	4,484	30,000
CSCD Assist./Deputy Director	100	47,471	-47,471	0
CSCD Director	25	62,738	-45,650	17,088
CSCD Director	75	0	31,529	31,529
CSO I - Entry Level	100	33,742	0	33,742
CSO I - Entry Level	100	33,742	0	33,742
CSO II	100	35,603	-26,685	8,918
CSO II	100	36,791	-27,600	9,191
CSO IV	100	47,471	-47,471	0
CSO IV	100	41,885	-31,420	10,465

## Section 8 - Fringe Benefits

<b>GRAND TOTALS</b>		<b>\$149,128</b>	<b>(\$80,041)</b>	<b>\$69,087</b>
<b>Position Title</b>	<b>% Time</b>	<b>Current</b>	<b>Requested</b>	<b>Adjusted</b>
<b>FICA MATCHING</b>	<b>7.65%</b>	<b>33,060</b>	<b>-19,635</b>	<b>13,425</b>
<b>RETIREE INSURANCE W/7.65 inc.</b>	<b>\$1068 per month</b>	<b>12,000</b>	<b>806</b>	<b>12,806</b>
<b>RETIREMENT</b>	<b>24.02%</b>	<b>103,200</b>	<b>-61,047</b>	<b>42,153</b>
<b>UNEMPLOYMENT</b>	<b>.004%</b>	<b>868</b>	<b>-165</b>	<b>703</b>

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**Section 9 - Travel/Furnished Transportation**

<b>GRAND TOTALS</b>		<b>\$22,788</b>	<b>(\$6,000)</b>	<b>\$16,788</b>
<b>Position Title</b>	<b>% Time</b>	<b>Current</b>	<b>Requested</b>	<b>Adjusted</b>
<b>FUEL</b>	<b>Not Specified</b>	<b>10,000</b>	<b>-5,000</b>	<b>5,000</b>
<b>PER DIEM</b>	<b>Not Specified</b>	<b>5,000</b>	<b>0</b>	<b>5,000</b>
<b>VEHICLE ACCESSORIES</b>	<b>Not Specified</b>	<b>1,000</b>	<b>-1,000</b>	<b>0</b>
<b>VEHICLE MAINTENANCE</b>	<b>Not Specified</b>	<b>3,000</b>	<b>0</b>	<b>3,000</b>
<b>VEHICLES INSURANCE</b>	<b>2788/1000 DEDUC</b>	<b>3,788</b>	<b>0</b>	<b>3,788</b>



**Section 10 - Contract Services for Offenders**

GRAND TOTALS				\$6,400	(\$3,900)	\$2,500	
Provider Name	Type of Service	Quantity	Unit	Rate	Current	Requested	Adjusted
SAF-T-FIRST - Shelby	Urinalysis Testing	166	test	18.00	3,000	-2,500	500
URQUHART, LLC dba FIRE &&&&& SAFET	Urinalysis Testing	166	test	18.00	3,000	-1,000	2,000
ONE SOURCE TOXICOLOGY LAB	Urinalysis Confirmation	5	test	18.00	400	-400	0

Section 11 - Professional Fees

GRAND TOTALS		\$19,021	(\$6,242)	\$12,779
Position Title	% Time	Current	Requested	Adjusted
ABSCONDER LOCATOR	FY 17	100	-100	0
CSTS	FY 17	0	1,500	1,500
EMPLOYMENT AD	\$150 PER AD	600	-300	300
FISCAL SERVICE FEE	CJAD FUNDING	1,671	-814	857
INDEPENDENT AUDIT	FY 17	4,500	0	4,500
LEGAL / ATTORNEY FEES	Not Specified	1,500	-500	1,000
LIABILITY AND BOND INSURANCE	TAC / TRAVELERS	9,650	-6,028	3,622
TRAINING AND REGISTRATION FEES	FY 17	1,000	0	1,000

## Section 12 - Supplies &amp; Operating Expenses

GRAND TOTALS		\$37,348	\$8,128	\$45,476
Position Title	% Time	Current	Requested	Adjusted
COMPUTER SUPPLIES AND MAINTENANCE	ESTIMATE	1,000	0	1,000
CORRECTIONS SOFTWARE	FY 17	19,105	-7,105	12,000
OFFICE SUPPLIES	FY 17	10,000	-5,000	5,000
UA SUPPLIES	\$6/13 panel	3,000	0	3,000
UNBUDGETED	Not Specified	4,243	20,233	24,476

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Section 14 - Utilities

<b>GRAND TOTALS</b>		\$9,700	(\$7,650)	\$2,050
<b>Position Title</b>	<b>% Time</b>	<b>Current</b>	<b>Requested</b>	<b>Adjusted</b>
<b>CELL PHONE SERVICES</b>	<b>FY 17</b>	<b>7,000</b>	<b>-6,200</b>	<b>800</b>
<b>INTERNET SERVICES</b>	<b>FY 17</b>	<b>2,200</b>	<b>-1,150</b>	<b>1,050</b>
<b>LONG DISTANCE</b>	<b>FY 17</b>	<b>500</b>	<b>-300</b>	<b>200</b>

## Section 15 - Equipment

GRAND TOTALS		\$5,400	(\$2,200)	\$3,200
Position Title	% Time	Current	Requested	Adjusted
CELL PHONES	FY 17	200	-200	0
POSTAGE MACHINE	FY 17	200	0	200
XEROX COPIER	FY 17	5,000	-2,000	3,000

## Section 16 - Vehicle Inventory

Make	Model	VIN	Year	Mileage
CHEVROLET	TRAVERSE	1GNLVEED6AS107249	2010	38509
CHEVROLET	TRAVERSE	1GNLVEED6AS109714	2010	32513
GMC	TAHOE	1GNSK2E01ER167386	2014	13467
GMC	TAHOE	1GNSK2E05ER171487	2014	6982
GMC	TAHOE	1GNSK2E02ER180907	2014	12324
GMC	TAHOE	1GNSKBE02BR239384	2011	82086
FORD	EXPLORER	1FM5K8AR8FGB61428	2015	13564
GMC	SIERRA	2GTEC19T8Y1404146	2000	95048

**Section 18 - Justifications for Specific Items**

There are two salary lines for CSCD Director.

The first CSCD Director salary line 25% is for the current Panola/Shelby Director Bradley Wilburn, that salary is for 9-1-16 to 11-30-16.

The second CSCD Director salary line 75% is for the New Panola County CSCD Director or Interim Director for 12-1-16 to 8-31-17.

TEXAS DEPARTMENT OF CRIMINAL JUSTICE  
COMMUNITY JUSTICE ASSISTANCE DIVISION

JUL 21 2016

BUDGET ADJUSTMENT REQUEST

BOBBIE DAVIS  
COUNTY CLERK, PANOLA COUNTY, TEXAS  
BY [Signature] DEPUTY

Chief County: PANOLA  
Program Title AND ID Number: SEX OFFENDER SERVICES ID # 8  
Funding Source: DP  
Adjustment Number: 1  
Fiscal Year: 2017

This budget adjustment has been approved in accordance with the adopted budget approval procedures established by the local judges responsible for the CSCD's budget/budget adjustments, which is in compliance with the Open Meetings Act, Government Code 551 and Government Code 76.002 (a).

Bradley Wilburn  
CSCD Director (Print Name)

\_\_\_\_\_  
CSCD Director (Signature) Date

**Budget/Adjustment Endorsements:**

\_\_\_\_\_  
Judge Terry Bailey, Panola County Court at Law

\_\_\_\_\_  
Judge Charles Dickerson, 123<sup>RD</sup> Judicial District

\_\_\_\_\_  
Judge Charles Mitchell, 273<sup>RD</sup> Judicial District

**TEXAS DEPARTMENT OF CRIMINAL JUSTICE**  
**Community Justice Assistance Division**  
**Budget Adjustment - Fiscal Year 2017**  
**Date Received: 7/19/2016**

APPROVED BY: \_\_\_\_\_

DATE APPROVED: \_\_\_\_\_

Nancy Espinoza, TDCJ-CJAD Budget Director

CSCD:	Year:	ADJ #:	Program:	Funding Type:	Other Funding:	
Panola	2017	1	8 - Sex Offender Services (Tre	CCP	None	
<b>REVENUE:</b>			<b>APPROVED</b>	<b>ADJ REQ</b>	<b>TOTAL</b>	
TDCJ-CJAD Funding (State Aid)	\$	10,479	\$	-10,479	\$	0
SAFPF Payments (Basic Supervision Only)	\$	0	\$	0	\$	0
Community Supervision Fees Collected	\$	0	\$	0	\$	0
Payments By Program Participants	\$	0	\$	0	\$	0
Interest Income (Basic Supervision Only)	\$	0	\$	0	\$	0
Carry Over from Previous Fiscal Year	\$	0	\$	0	\$	0
Other Revenue	\$	0	\$	0	\$	0
Basic Supervision Interfund Transfer	\$	0	\$	0	\$	0
CCP Interfund Transfer	\$	0	\$	0	\$	0
<b>TOTAL REVENUE:</b>	\$	<b>10,479</b>	\$	<b>-10,479</b>	\$	<b>0</b>

<b>EXPENDITURES:</b>			<b>APPROVED</b>	<b>ADJ REQ</b>	<b>TOTAL</b>	
Salaries/Fringe Benefits	\$	0	\$	0	\$	0
- Full Time Salaries						
- Part Time Salaries						
- Fringe Benefits						
Travel/Furnished Transportation	\$	0	\$	0	\$	0
Contract Services for Offenders	\$	10,400	\$	-10,400	\$	0
Professional Fees	\$	79	\$	-79	\$	0
Supplies & Operating Expenses	\$	0	\$	0	\$	0
Facilities	\$	0	\$	0	\$	0
Utilities	\$	0	\$	0	\$	0
Equipment	\$	0	\$	0	\$	0
<b>TOTAL EXPENDITURES:</b>	\$	<b>10,479</b>	\$	<b>-10,479</b>	\$	<b>0</b>



**Section 10 - Contract Services for Offenders**

GRAND TOTALS					\$10,400	(\$10,400)	\$0
Provider Name	Type of Service	Quantity	Unit	Rate	Current	Requested	Adjusted
RICHARD BURNETT, LSOTP	Counseling - Sex Offender - Group	26	year	400.00	10,400	-10,400	0

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Section 11 - Professional Fees

GRAND TOTALS		\$79	(\$79)	\$0
Position Title	% Time	Current	Requested	Adjusted
FISCAL SERVICE FEE	FUNDING x .0075	79	-79	0

TEXAS DEPARTMENT OF CRIMINAL JUSTICE  
COMMUNITY JUSTICE ASSISTANCE DIVISION

JUL 21 2016

BUDGET ADJUSTMENT REQUEST

BOBBIE DAVIS  
COUNTY CLERK, PANOLA COUNTY, TEXAS  
BY: [Signature] DEPUTY

Chief County: PANOLA

Program Title AND ID Number: INDIRECT SERVICES ID # 20

Funding Source: CCP

Adjustment Number: 1

Fiscal Year: 2017

This budget adjustment has been approved in accordance with the adopted budget approval procedures established by the local judges responsible for the CSCD's budget/budget adjustments, which is in compliance with the Open Meetings Act, Government Code 551 and Government Code 76.002 (a).

Bradley Wilburn  
CSCD Director (Print Name)

\_\_\_\_\_  
CSCD Director (Signature) Date

**Budget/Adjustment Endorsements:**

\_\_\_\_\_  
Judge Terry Bailey, Panola County Court at Law

\_\_\_\_\_  
Judge Charles Dickerson, 123<sup>RD</sup> Judicial District

\_\_\_\_\_  
Judge Charles Mitchell, 273<sup>RD</sup> Judicial District

**TEXAS DEPARTMENT OF CRIMINAL JUSTICE**  
**Community Justice Assistance Division**  
**Budget Adjustment - Fiscal Year 2017**  
**Date Received: 7/21/2016**

APPROVED BY: \_\_\_\_\_ DATE APPROVED: \_\_\_\_\_

Nancy Espinoza, TDCJ-CJAD Budget Director

CSCD:	Year:	ADJ #:	Program:	Funding Type:	Other Funding:	
Panola	2017	1	20 - Indirect Services	CCP	None	
<b>REVENUE:</b>			<b>APPROVED</b>	<b>ADJ REQ</b>	<b>TOTAL</b>	
TDCJ-CJAD Funding (State Aid)	\$	50,028	\$	-50,028	\$	0
SAFPF Payments (Basic Supervision Only)	\$	0	\$	0	\$	0
Community Supervision Fees Collected	\$	0	\$	0	\$	0
Payments By Program Participants	\$	0	\$	0	\$	0
Interest Income (Basic Supervision Only)	\$	0	\$	0	\$	0
Carry Over from Previous Fiscal Year	\$	0	\$	0	\$	0
Other Revenue	\$	0	\$	0	\$	0
Basic Supervision Interfund Transfer	\$	0	\$	0	\$	0
CCP Interfund Transfer	\$	0	\$	0	\$	0
<b>TOTAL REVENUE:</b>	\$	<b>50,028</b>	\$	<b>-50,028</b>	\$	<b>0</b>

<b>EXPENDITURES:</b>			<b>APPROVED</b>	<b>ADJ REQ</b>	<b>TOTAL</b>	
Salaries/Fringe Benefits	\$	49,653	\$	-49,653	\$	0
- Full Time Salaries						
- Part Time Salaries						
- Fringe Benefits						
Travel/Furnished Transportation	\$	0	\$	0	\$	0
Contract Services for Offenders	\$	0	\$	0	\$	0
Professional Fees	\$	375	\$	-375	\$	0
Supplies & Operating Expenses	\$	0	\$	0	\$	0
Facilities	\$	0	\$	0	\$	0
Utilities	\$	0	\$	0	\$	0
Equipment	\$	0	\$	0	\$	0
<b>TOTAL EXPENDITURES:</b>	\$	<b>50,028</b>	\$	<b>-50,028</b>	\$	<b>0</b>

**Section 6 - Full Time Salaries**

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<b>GRAND TOTALS</b>				
<b>Position Title</b>	<b>% Time</b>	<b>Current</b>	<b>Requested</b>	<b>Adjusted</b>
CSO I - Entry Level	100	37,643	-37,643	0

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Section 8 - Fringe Benefits

GRAND TOTALS		\$12,010	(\$12,010)	\$0
Position Title	% Time	Current	Requested	Adjusted
FICA MATCHING	7.65%	2,885	-2,885	0
RETIREMENT	24.02%	9,045	-9,045	0
UNEMPLOYMENT	.0040%	80	-80	0

**Section 11 - Professional Fees**

<b>GRAND TOTALS</b>		\$375	(\$375)	\$0
<b>Position Title</b>	<b>% Time</b>	<b>Current</b>	<b>Requested</b>	<b>Adjusted</b>
FISCAL SERVICE FEE	FUNDING x .0075	375	-375	0

TEXAS DEPARTMENT OF CRIMINAL JUSTICE  
COMMUNITY JUSTICE ASSISTANCE DIVISION

FILED FOR RECORD  
IN MY OFFICE  
AT 12:22 O'CLOCK P.M.

BUDGET ADJUSTMENT REQUEST

JUL 21 2016

BOBBIE DAVIS  
COUNTY CLERK, PANOLA COUNTY, TEXAS  
BY: [Signature] DEPUTY

Chief County: PANOLA

Program Title AND ID Number: COMMUNITY SUPERVISION RESTITUTION #1

Funding Source: CCP

Adjustment Number: 1

Fiscal Year: 2017

This budget adjustment has been approved in accordance with the adopted budget approval procedures established by the local judges responsible for the CSCD's budget/budget adjustments, which is in compliance with the Open Meetings Act, Government Code 551 and Government Code 76.002 (a).

Bradley Wilburn  
CSCD Director (Print Name)

\_\_\_\_\_  
CSCD Director (Signature) Date

**Budget/Adjustment Endorsements:**

\_\_\_\_\_  
Judge Terry Bailey, Panola County Court at Law

\_\_\_\_\_  
Judge Charles Dickerson, 123<sup>RD</sup> Judicial District

\_\_\_\_\_  
Judge Charles Mitchell, 273<sup>RD</sup> Judicial District



**TEXAS DEPARTMENT OF CRIMINAL JUSTICE**  
**Community Justice Assistance Division**  
**Budget Adjustment - Fiscal Year 2017**  
**Date Received: 7/19/2016**

APPROVED BY: \_\_\_\_\_

DATE APPROVED: \_\_\_\_\_

Nancy Espinoza, TDCJ-CJAD Budget Director

CSCD:	Year:	ADJ #:	Program:	Funding Type:	Other Funding:	
Panola	2017	1	1 - Community Service Restitut	CCP	None	
<b>REVENUE:</b>			<b>APPROVED</b>	<b>ADJ REQ</b>	<b>TOTAL</b>	
TDCJ-CJAD Funding (State Aid)	\$	33,035	\$	-33,035	\$	0
SAFPF Payments (Basic Supervision Only)	\$	0	\$	0	\$	0
Community Supervision Fees Collected	\$	0	\$	0	\$	0
Payments By Program Participants	\$	0	\$	0	\$	0
Interest Income (Basic Supervision Only)	\$	0	\$	0	\$	0
Carry Over from Previous Fiscal Year	\$	0	\$	0	\$	0
Other Revenue	\$	0	\$	0	\$	0
Basic Supervision Interfund Transfer	\$	0	\$	0	\$	0
CCP Interfund Transfer	\$	0	\$	0	\$	0
<b>TOTAL REVENUE:</b>	\$	<b>33,035</b>	\$	<b>-33,035</b>	\$	<b>0</b>

<b>EXPENDITURES:</b>			<b>APPROVED</b>	<b>ADJ REQ</b>	<b>TOTAL</b>	
Salaries/Fringe Benefits	\$	32,670	\$	-32,670	\$	0
- Full Time Salaries						
- Part Time Salaries						
- Fringe Benefits						
Travel/Furnished Transportation	\$	0	\$	0	\$	0
Contract Services for Offenders	\$	0	\$	0	\$	0
Professional Fees	\$	248	\$	-248	\$	0
Supplies & Operating Expenses	\$	0	\$	0	\$	0
Facilities	\$	0	\$	0	\$	0
Utilities	\$	0	\$	0	\$	0
Equipment	\$	117	\$	-117	\$	0
<b>TOTAL EXPENDITURES:</b>	\$	<b>33,035</b>	\$	<b>-33,035</b>	\$	<b>0</b>

VOL. **99** PAGE **458**  
**Section 6 - Full Time Salaries**

<b>GRAND TOTALS</b>				
<b>Position Title</b>	<b>% Time</b>	<b>Current</b>	<b>Requested</b>	<b>Adjusted</b>
CSCD Director	9	5,800	-5,800	0

**Section 7 - Part Time Salaries**

<b>GRAND TOTALS</b>				
<b>Position Title</b>	<b>% Time</b>	<b>Current</b>	<b>Requested</b>	<b>Adjusted</b>
CSR Coordinator	100	9,480	-9,480	0
CSR Coordinator	100	9,480	-9,480	0

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Section 8 - Fringe Benefits

<b>GRAND TOTALS</b>		\$7,910	(\$7,910)	\$0
<b>Position Title</b>	<b>% Time</b>	<b>Current</b>	<b>Requested</b>	<b>Adjusted</b>
FICA	7.65%	1,900	-1,900	0
RETIREMENT	24.02%	5,950	-5,950	0
UNEMPLOYMENT	.0020%	60	-60	0

**Section 11 - Professional Fees**

<b>GRAND TOTALS</b>		<b>\$248</b>	<b>(\$248)</b>	<b>\$0</b>
<b>Position Title</b>	<b>% Time</b>	<b>Current</b>	<b>Requested</b>	<b>Adjusted</b>
<b>FISCAL SERVICE FEE</b>	<b>FUNDING x .0075</b>	<b>248</b>	<b>-248</b>	<b>0</b>

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**Section 12 - Supplies & Operating Expenses**

<b>GRAND TOTALS</b>				
<b>Position Title</b>	<b>% Time</b>	<b>Current</b>	<b>Requested</b>	<b>Adjusted</b>
<b>UNBUDGETED</b>	<b>N/A</b>	<b>0</b>	<b>0</b>	<b>0</b>

**Section 15 - Equipment**

GRAND TOTALS		\$117	(\$117)	\$0
Position Title	% Time	Current	Requested	Adjusted
CSR EQUIPMENT	Not Specified	117	-117	0

**Section 16 - Vehicle Inventory**

Make	Model	VIN	Year	Mileage
GMC	TRUCK	2GTEC19T8Y1404146	2000	93854

FILED FOR RECORD  
IN MY OFFICE  
AT 12:30 O'CLOCK P.M.

TEXAS DEPARTMENT OF CRIMINAL JUSTICE  
COMMUNITY JUSTICE ASSISTANCE DIVISION

JUL 21 2016

BUDGET REQUEST

BOBBIE DAVIS  
COUNTY CLERK, PANOLA COUNTY, TEXAS  
BY [Signature] DEPUTY

Chief County: PANOLA  
 (Community Corrections Supervision Services)

Program Title AND ID Number: CCSS SERVICES ID # 24

Funding Source: CCP

Adjustment Number: INITIAL BUDGET

Fiscal Year: 2017

This budget adjustment has been approved in accordance with the adopted budget approval procedures established by the local judges responsible for the CSCD's budget/budget adjustments, which is in compliance with the Open Meetings Act, Government Code 551 and Government Code 76.002 (a).

Bradley Wilburn  
CSCD Director (Print Name)

\_\_\_\_\_  
CSCD Director (Signature) Date

**Budget/Adjustment Endorsements:**

\_\_\_\_\_  
Judge Terry Bailey, Panola County Court at Law

\_\_\_\_\_  
Judge Charles Dickerson, 123<sup>RD</sup> Judicial District

\_\_\_\_\_  
Judge Charles Mitchell, 273<sup>RD</sup> Judicial District



**TEXAS DEPARTMENT OF CRIMINAL JUSTICE**  
**Community Justice Assistance Division**  
**INITIAL BUDGET - 2016/2017 BIENNIUM**  
**DATE RECEIVED: 7/20/2016**

APPROVED BY: \_\_\_\_\_ DATE APPROVED: \_\_\_\_\_

Nancy Espinoza, TDCJ-CJAD Budget Director

<b>CSCD:</b>	<b>Program:</b>	<b>Funding Type:</b>	<b>Other Funding Type:</b>	<b>Current Status:</b>	<b>Status Date:</b>
Panola	24 - Community Corrections Supervision Services (effective 5/14/16)	CCP		Editable	7/20/2016

<b>FISCAL YEARS:</b>	<b>2016</b>	<b>2017</b>
<b>REVENUE:</b>		
TDCJ Funding	\$ 18,202	\$ 56,500
SAPPF Payments (Basic Supervision Only)	\$ 0	\$ 0
Comm. Sup. Fees Collected (Basic Sup. Only)	\$ 0	\$ 0
Payments By Program Participants	\$ 0	\$ 0
Interest Income (Basic Supervision Only)	\$ 0	\$ 0
Carry Over from Previous Fiscal Year	\$ 0	\$ 0
Other Revenue	\$ 0	\$ 0
Basic Supervision Interfund Transfer [+ or -]	\$ 0	\$ 0
CCP Interfund Transfer [+ or -]	\$ 0	\$ 0
<b>TOTAL REVENUE:</b>	<b>\$ 18,202</b>	<b>\$ 56,500</b>
<b>EXPENDITURES:</b>		
Salaries/Fringe Benefits	\$ 14,935	\$ 44,564
- Full Time Salaries		
- Part Time Salaries		
- Fringe Benefits		
Travel/Furnished Transportation	\$ 0	\$ 0
Contract Services for Offenders	\$ 0	\$ 0
Professional Fees	\$ 138	\$ 424
Supplies & Operating Expenses	\$ 3,129	\$ 11,512
Facilities	\$ 0	\$ 0
Utilities	\$ 0	\$ 0
Equipment	\$ 0	\$ 0
<b>TOTAL EXPENDITURES:</b>	<b>\$ 18,202</b>	<b>\$ 56,500</b>

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**Section 6 - Full Time Salaries**

<b>GRAND TOTALS</b>		<b>FY1:</b>	<b>\$11,314</b>	<b>FY2:</b>	<b>\$33,742</b>
<b>Position Title</b>	<b>% Time</b>	<b>Fiscal Year 1</b>	<b>Fiscal Year 2</b>	<b>Audit Date</b>	
CSO I - Entry Level	100	11,314	33,742	7/20/2016	

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Section 8 - Fringe Benefits

GRAND TOTALS		FY1:	\$3,621	FY2:	\$10,822
Benefit	Cost Basis	Fiscal Year 1	Fiscal Year 2	Audit Date	
Retirement	24.02%	2,718	8,105	7/20/2016	
Social Security	7.65%	866	2,582	7/20/2016	
Unemployment	.004	37	135	7/20/2016	

**Section 11 - Professional Fees**

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**GRAND TOTALS**

FY1: \$138

FY2: \$424

<b>Professional Fee</b>	<b>Cost Basis</b>	<b>Fiscal Year 1</b>	<b>Fiscal Year 2</b>	<b>Audit Date</b>
Fiscal Service Fee	Not Specified	138	424	7/20/2016

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**Section 12 - Supplies & Operating Expenses**

<b>GRAND TOTALS</b>		FY1:	\$3,129	FY2:	\$11,512
<b>Supply/Expense</b>	<b>Cost Basis</b>	<b>Fiscal Year 1</b>	<b>Fiscal Year 2</b>	<b>Audit Date</b>	
Unbudgeted	Not Specified	3,129	11,512	7/20/2016	

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TEXAS DEPARTMENT OF CRIMINAL JUSTICE  
COMMUNITY JUSTICE ASSISTANCE DIVISION

FILED FOR RECORD  
IN MY OFFICE  
AT 124 O'CLOCK P M

AMENDMENT TO FY 2016-2017

JUL 21 2016

COMMUNITY JUSTICE PLAN

for

BOBBIE DAVIS  
COUNTY CLERK, PANOLA COUNTY, TEXAS  
BY [Signature] DEPUTY

PANOLA/SHELBY COUNTY

Program Name: COMMUNITY SERVICE RESTITUTION

Program Number: 1

Submitted by the Community Justice Council

Judicial Endorsement: \_\_\_\_\_

Signature

Date

(Administrative Judge or Signature of All Judges representing the Judicial District)

Council Chair: \_\_\_\_\_

Signature

Date

CSCD Director: \_\_\_\_\_

Signature

Date



**AMENDMENT TO THE COMMUNITY JUSTICE PLAN  
(Subject Matter Form)**

The FY 2016-2017 Community Justice Plan for PANOLA/SHELBY County is hereby modified as follows:

The Community Service Restitution Program will not be administered for Panola/Shelby County CSCD for 2017 due to funding cuts.

TEXAS DEPARTMENT OF CRIMINAL JUSTICE  
COMMUNITY JUSTICE ASSISTANCE DIVISION

FILED FOR RECORD  
IN MY OFFICE  
AT 125 O'CLOCK P M

AMENDMENT TO FY 2016-2017

JUL 21 2016

COMMUNITY JUSTICE PLAN

BOBBIE DAVIS  
COUNTY CLERK, PANOLA COUNTY, TEXAS  
BY [Signature] DEPUTY

for

PANOLA/SHELBY COUNTY

Program Name: SEX OFFENDER SERVICES

Program Number: 8

Submitted by the Community Justice Council

Judicial Endorsement: \_\_\_\_\_

Signature

Date

(Administrative Judge or Signature of All Judges representing the Judicial District)

Council Chair: \_\_\_\_\_

Signature

Date

CSCD Director: \_\_\_\_\_

Signature

Date

**AMENDMENT TO THE COMMUNITY JUSTICE PLAN  
(Subject Matter Form)**

**The FY 2016-2017 Community Justice Plan for PANOLA/SHELBY County is hereby modified as follows:**

The Sex Offender Services Program will not be administered for Panola/Shelby County CSCD for 2017 due to funding cuts.

PANOLA COUNTY OFFICIAL/EMPLOYEE  
REQUEST FOR ATTENDANCE  
AT A CONFERENCE

APPROVED  
07-25-2016  
*LAJ*  
Lee Ann Jones,  
County Judge

NAME: Danny Buck Davidson  
POSITION: Criminal District Attorney  
DEPARTMENT: same ↑  
DATE: 7 / 11 / 16

CONFERENCE: Annual Criminal & Civil Law Update  
LOCATION: Galveston, Texas  
DATES: Sept 21, 2016 to September 23, 2016

NUMBER OF DAYS OUT OF OFFICE FOR THIS CONFERENCE: three

Does the conference meet your educational requirements for the year? Most

If not, how much of your requirements will be met by this conference? 12 hrs CLE

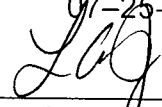
How much of your requirements have been met already, not counting this conference? Some

How many days have you been away from your job this year for conferences, not counting this conference? one, I think

Do you have sufficient funds in your budget for this conference? yes

Write a short statement explaining the public purpose that will be met by your attendance at this conference: (continue on the back if necessary.)

I go to the annual TDCAA conference to learn the new changes that go into effect each year. TDCAA gives informative programs that deal with problems facing DA's. I also get to meet other DA's to talk about mutual problems & see how they deal with these issues in their offices. It is very worthwhile to me & our Panola County residents.

**APPROVED**  
07-25-2016  
  
Lee Ann Jones,  
County Judge

**PANOLA COUNTY OFFICIAL/EMPLOYEE  
REQUEST FOR ATTENDANCE  
AT A CONFERENCE**

**NAME:** James G. Young

**POSITION:** Veteran Service Officer

**DEPARTMENT:** Veterans Service Office

**DATE:** July 18, 2016

**CONFERENCE:** Community Veterans Engagement Board Meeting

**LOCATION:** Overton Brooks VA Medical Center, Shreveport, LA

**DATES:** July 28, 2016 12 noon to 2 p.m.

**NUMBER OF DAYS OUT OF OFFICE FOR THIS CONFERENCE:** 1/2 day

**Does the conference meet your educational requirements for the year?** N/A

**If not, how much of your requirements will be met by this conference?** N/A

**How much of your requirements have been met already, not counting this conference?** N/A

**How many days have you been away from your job this year for conferences, not counting this conference?** 1/2 day

**Do you have sufficient funds in your budget for this conference?** Yes

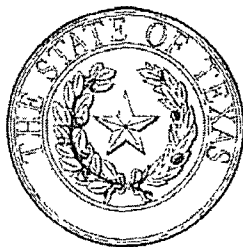
**Write a short statement explaining the public purpose that will be met by your attendance at this conference: (continue on the back if necessary.)**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**ELISEO "AL" CANTU, JR.**  
Major, US Army (Retired)  
Chairman

**JAMES H. SCOTT**  
Colonel, USAF (Retired)  
Vice Chairman

**J.K. "JAKE" ELLZEY**  
Commander, US Navy (Retired)  
Secretary



**DANIEL P. MORAN**  
Captain, USMC (Retired)  
Member

**THE REV. RICHARD A. McLEON, IV**  
US Army Veteran  
Member

**THOMAS P. PALLADINO**  
Colonel, US Army (Retired)  
Executive Director

## TEXAS VETERANS COMMISSION MEMORANDUM

**TO:** County Judge and County Commissioners Court

**FROM:** Thomas P. Palladino, Executive Director *T.P.P.*

**DATE:** June 28, 2016

**SUBJECT:** 69th Annual Statewide Training Conference

Each year, the Texas Veterans Commission conducts a statewide conference and provides training for our state's Veterans County Service Officers (VCSOs), appointed VCSO Assistants and newly appointed VCSOs. The training focuses on veterans' programs and on filing claims and applications for Federal and State veterans' benefits. The services provided by the VCSOs are extremely valuable to our state and this training will better enable those who attend to assist the veterans, their dependents and survivors residing in your communities to obtain the benefits to which they are entitled.

We encourage all County Commissioners Courts to authorize their VCSOs to attend this very important training. In addition, Section 434.038(a), Texas Government Code, requires VCSOs to attend Commission Training to maintain certification in order to remain in office. Certification is also required for those wishing to participate in the Commission's Accreditation Program.

The 69th Annual Statewide Training Conference will be held from Tuesday, September 6 through noon on Friday, September 9, 2016 in San Antonio, Texas. The designated travel day will be Monday, September 5. Our training starts at 8:00 a.m. on Tuesday with the General Session. Classroom training will begin immediately following the General Session. Those VCSOs who are unable to travel on Monday due to it being a national holiday are required to arrive no later than 1:00 p.m. on Tuesday afternoon. This will reduce their annual training by 4 hours.

The Conference will be held at the Hyatt Regency San Antonio, 123 Losoya St., San Antonio, Texas 78205. Cut-off for reservations and Conference registration is Monday, August 8, 2016.

Your VCSO(s) will be notified this week of all details regarding the Conference to include hotel reservation and training registration information. The room rate for single or double occupancy, which includes complimentary Wi-Fi and refrigerator in each guest room, is as follows:

\$	115.00	Room Rate
	+ 19.26	City & State Tax
	+ 14.00	Parking Fee
\$	148.26	Total per night

Memo to County Judge and County Commissioners Court  
RE: 69<sup>th</sup> Annual Statewide Training Conference

Page 2  
June 28, 2016

Financial assistance to partially defray the costs of attending the training may be available to VCSOs who meet the statutory requirements under Section 434.033, Texas Government Code. Reimbursed expenses include hotel room, tax and per diem (at the designated State per diem rate). **If your VCSO is newly appointed and attending our initial training, their hotel reservation will be made and paid for by the Texas Veterans Commission and their reimbursement will consist of Per Diem and mileage from their designated office to San Antonio and returning to their designated office. Newly appointed VCSOs should not contact the hotel, but contact Nancy Gamroth at [nancy.gamroth@tvc.texas.gov](mailto:nancy.gamroth@tvc.texas.gov) as soon as possible.**

If you have any questions, please contact Nancy Gamroth, Program Specialist, at (512) 463-7302 or email us at [nancy.gamroth@tvc.texas.gov](mailto:nancy.gamroth@tvc.texas.gov).

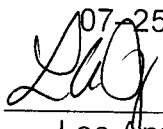
TPP/njg

Enclosure: Hyatt Regency San Antonio Information

cc: Mr. Victor Polanco, IV, Interim Director  
TVC Claims Representation & Counseling

Ms. Nancy Gamroth, Program Specialist  
TVC Claims Representation & Counseling

PANOLA COUNTY OFFICIAL/EMPLOYEE  
REQUEST FOR ATTENDANCE  
AT A CONFERENCE

APPROVED  
07-25-2016  
  
Lee Ann Jones,  
County Judge

NAME: James G. Young

POSITION: Veteran Service Officer

DEPARTMENT: Veterans Service Office

DATE: July 18, 2016

CONFERENCE: 69th Annual Statewide Training Conference

LOCATION: San Antonio, TX

DATES: September 5, 2016 to September 9, 2016

NUMBER OF DAYS OUT OF OFFICE FOR THIS CONFERENCE: 5

Does the conference meet your educational requirements for the year? Yes

If not, how much of your requirements will be met by this conference? \_\_\_\_\_

How much of your requirements have been met already, not counting this conference? N/A

How many days have you been away from your job this year for conferences, not counting this conference? 1 day

Do you have sufficient funds in your budget for this conference? Yes

Write a short statement explaining the public purpose that will be met by your attendance at this conference: (continue on the back if necessary.)

Section 434.038 (a) of the Texas Government Code states, "To maintain certification, the officer shall attend at least one commission training conference a year. An officer must maintain certification to remain in office."

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\_\_\_\_\_  
\_\_\_\_\_



**Subject:** Community Veterans Engagement Board Meeting - July 28, 2016

**From:** Wilder, Liza (Liza Wilder@va.gov)

**To:** james adams@vetaffairs la gov, tfcvso67@yahoo.com, retiree.office@us.af.mil, donbeaz@aol.com, usmcgreg@aol.com, grant bowden@vetaffairs la gov, ammoretired@suddenlink.net, vfw4562@hotmail.com, stesha.colby@tstc.edu, bobby.collins2@la.gov, bpsomike@bellsouth.net, adjutant@davdol.org, levin@davdol.org, dsensat@davdol.org, gdaves@davmail.org, kerrye@co.harrison.tx.us, kepperson@caddo.org, paul.fontenot@vetaffairs la gov, greg.ford@vetaffairs la gov; james.garner@co.morris.tx.us, cathedral57@bellsouth.net, veteranservices@co.rusk.tx.us, lindah@co.harrison.tx.us, ray.harmonb@millercountyar.org, jea.harp@va.gov; joseph.hawkins@la.gov, byron.hines@vetaffairs la gov, ken.houston@vetaffairs la gov; campco.veterans@yahoo.com, kenkb52@att.net, vso@txkusa.org, alfred.leger@la.gov, Glenn.Long@va.gov, kevin.marshall@co.gregg.tx.us, carol.martin@la.gov, dvatall@bellsouth.net, mayor@shreveportla.gov, walkerl@bossiercity.org, bruce.miles@la.gov, hank33@suddenlink.net, bruce.parker@vetaffairs la gov, bob.petrus@vetaffairs la gov, portermat@bellsouth.net, shane.renwick@vetaffairs la gov, shelbyco.vets@gmail.com, Russel.Roberts@va.gov, pamela.russell@vetaffairs la gov, tommy.sims@vetaffairs la gov; glen.smith@co.marion.tx.us, casscountyvso@yahoo.com, lori.thomas@communityhealthcore.com, randall.webster@communityhealthcore.com, brandi.white@la.gov, jimmie.williams@la.gov, Vernon.Williams4@va.gov, wwynn@yahoo.com, jimyoung1966@yahoo.com,

**Cc:** Shannon.Arledge@va.gov,

**Date:** Friday, July 15, 2016 11:23 AM

Good morning Community Veterans Engagement Board (CVEB) Members:

You are cordially invited to attend the CVEB meeting on Thursday, July 28, 2016 at Overton Brooks VA Medical Center. The meeting will be held in the Education Center, Room 2 West 62/63, from 12 to 2 p.m.

The Chair of this meeting is Bill Braidwood and the Co-chairs are Shannon Arledge, Tony Burns, Don Beasley, and Kerry Easley.

If you plan to attend the meeting, please contact Public Affairs by e-mail at [vhashrpublicaffairs@va.gov](mailto:vhashrpublicaffairs@va.gov).

Thank you and we hope to see you on July 28, 2016.

Liza

*Liza Wilder*

Public Affairs Assistant (OOM)

Overton Brooks VA Medical Center

510 E. Stoner Avenue

Shreveport, LA 71101

(318) 990-5249

Picture (Device Independent Bitmap)

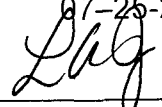
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### Attachments

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APPROVED

07-25-2016



Lee Ann Jones,  
County Judge

### PANOLA COUNTY OFFICIAL/EMPLOYEE REQUEST FOR ATTENDANCE AT A CONFERENCE

NAME: Lee Dudley

POSITION: Extension Agent

DEPARTMENT: AgriLife Extension Office

DATE: 19 July 2016

CONFERENCE: To get show goats, lambs, and pigs

LOCATION: Stephenville or College Station

DATES: August 15-October 1, 2016

NUMBER OF DAYS OUT OF THE OFFICE FOR THIS CONFERENCE: 4-6

Does the conference meet your education requirements for the year? N/A

If not, how much of your requirements will be met by this conference? N/A

How much of your requirements have been met already, not counting this conference?  
N/A

How many days have you been away from your job this year for conferences, not counting this conference? N/A

Do you have sufficient funds in your budget for this conference? yes

Write a short statement explaining the public purpose that will be met by your attendance at this conference: (continue on the back of necessary)

To buy show goats, lambs, and pigs for 4 H  
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\_\_\_\_\_  
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APPROVED  
07-25-2016  
*LAJ*  
Lee Ann Jones,  
County Judge

PANOLA COUNTY OFFICIAL/EMPLOYEE  
REQUEST FOR ATTENDANCE AT A CONFERENCE

NAME Bob Fleeming

POSITION Rescue Deputy

DEPARTMENT Panola Co. Constable HY

DATE 7/18/16

CONFERENCE PATROL Response to Crime Scene and Fingerprint

LOCATION CANTHAGE TX

DATES July 5<sup>th</sup> 2016 and July 10, 2016

NUMBER OF DAYS OUT OF OFFICE FOR THIS CONFERENCE. 2

Does the conference meet your educational requirements for the year? NO

If not, how much of your requirements will be met by this conference? 16 hrs

How much of your requirements have been met already, not counting this conference?  
30+

How many days have you been away from your job this year for conferences, not counting this conference? 2 days

Do you have sufficient funds in your budget for this conference? YES

Write a short statement explaining the public purpose that will be met by your attendance at this conference (continue on the back if necessary.)  
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